Growing & Shrinking Font

❖ Grow Font is used to increase the size of the font. Shrink font is used to decrease font size.

| Growing font: | Hi Hi Hi Hi Hi Hi Hi |

| Shrinking font: | Hi Hi Hi Hi Hi Hi Hi |

Bullets & Numbering

❖ Bullets & Numbers are often used in presentations to help organize information and make it easier to read or understand.

Without bullets	With bullets	With Numers
Offer	❖ Offer	1. Offer
Profiut	❖ Profit	2. Profit