Merge & Center
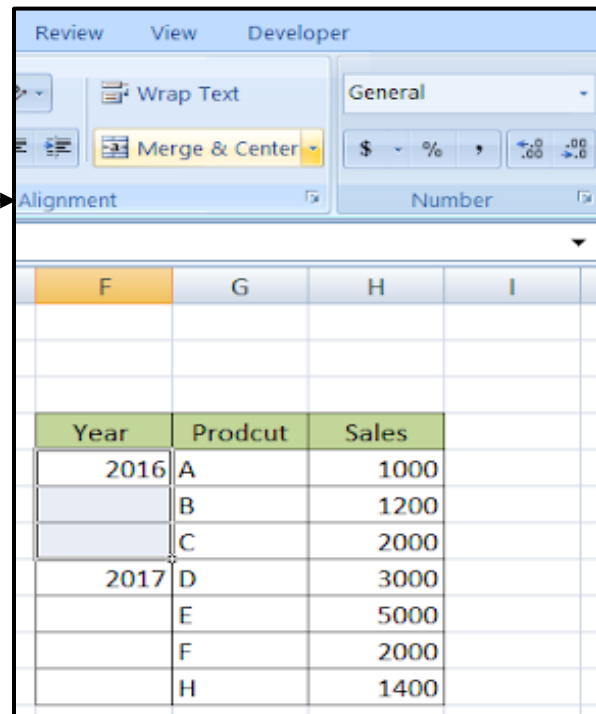
❑ It combines multiple cells and centers the contents of the first cell.

❑ This is used to combine multiple cells into a single cell and create the main headers for Excel dashboards in Microsoft Excel.

❑ Highlight the cells you want to merge and center.

❑ Click on Merge & Center.

Before merge →

After merge and center ←